

Kansas Senior Farmers Market Nutrition Program (KSFMNP)

Proxy Instructions

Seniors may appoint someone else (Proxy) to pick up their coupons for them. The proxy form is for a senior who is unable to shop for themselves, due to disability or lack of transportation and must designate someone to assist them with using their KSFMNP benefits on their behalf.

A **Proxy** means an individual authorized by an eligible senior to act on the senior's behalf, including receipt of KSFMNP coupons and use of KSFMNP coupons at authorized outlets, as long as the KSFMNP benefits are ultimately received by the eligible senior.

The Proxy Form must be completed in full, signed by both the eligible senior and the Proxy (the person designated to pick up the coupons) and brought to the distribution site.

Those individuals serving as a proxy must be able to complete the State of Kansas KSFMNP application and sign it on behalf of the applicant.

The designated proxy **must be able to provide the required information** (below) on the KSFMNP application:

- Applicant's Legal Name
 - Applicant's Phone Number
 - Applicant's Birthdate
 - Applicant's Address with zip code
 - Check the boxes, that the applicant is **60 years of age or older** and their gross income is 185% of the Federal Poverty Level (*Income before deductions for Income Taxes, Employees' Social Security Taxes, Medicare, Insurance Premiums, Bonds and so forth*)
- Or**

The applicant is **55 years of age or older and a member of a federally recognized Indian Tribal Organization AND** has an income at or below 185% of the federal poverty guidelines.

- **The applicant has not** already received KSFMNP checks from this agency or any other agency for the 2025 market season.
- **Print clearly the applicant's name and sign the applicant's name as proxy.**

Incomplete or unsigned Proxy Form will not be accepted.

Distribution of KSFMNP coupons will not occur until all required information is provided.