

ADDENDUM #1

REQUEST FOR PROPOSAL (RFP)

OAA Title III-C(2) Home Delivered Meals (HME) Services

Issued by: Jayhawk Area Agency on Aging, Inc. (JAAA)

RFP Release Date: February 3, 2026

Addendum #1 Date: February 11, 2026

1. PURPOSE OF ADDENDUM

This Addendum #1 is issued to make **clerical corrections only** and to reiterate written procurement communication controls. **No substantive changes** are made to the RFP.

2. CLERICAL CORRECTIONS

A. Reviewer Score Sheet – Program Title Correction

The document currently titled:

“OAA TITLE III-C(1) CONGREGATE MEALS – REVIEWER SCORE SHEET”

is corrected to read:

“OAA TITLE III-C(2) HOME DELIVERED MEALS – REVIEWER SCORE SHEET.”

This correction reflects the program to which the score sheet content applies.

No evaluation criteria, point values, scoring methodology, or reviewer instructions are modified.

B. Application Cover Sheet – Label Corrections

On the **TITLE III-C(2) Home Delivered Meals Application – Cover Sheet**, the following labels are corrected:

- **“TOTAL IIIB FUNDS REQUESTED” → “TOTAL III-C(2) FUNDS REQUESTED”**
- **“TOTAL IIIB RIDES PROPOSED” → “TOTAL III-C(2) MEALS PROPOSED”**
- **“CALCULATED PER RIDE RATE” → “CALCULATED PER MEAL RATE”**

These are **label-only corrections**. No funding structure or submission requirements are changed.

3. WRITTEN Q&A CONTROLS (RE-STATEMENT)

All questions regarding this RFP must be submitted **in writing** by the deadline stated in the solicitation. **Only written responses issued by JAAA through the official Question & Answer process and/or formal addenda are binding.** Verbal statements or informal communications shall not be relied upon.

4. NO OTHER CHANGES

Except as expressly stated above, **all other terms, requirements, evaluation criteria, scoring weights, deadlines, scope of services, and contract conditions remain unchanged.**

5. PROPOSER RESPONSIBILITY

All proposers are responsible for reviewing Addendum #1 and incorporating it into their proposal preparation. Addendum #1 is considered part of the RFP.

END OF ADDENDUM #1