

## **ADDENDUM #1**

### **REQUEST FOR PROPOSAL (RFP)**

#### **OAA Title III-C(2) Home Delivered Meals (HMEL) Services**

Issued by: Jayhawk Area Agency on Aging, Inc. (JAAA)

RFP Release Date: February 3, 2026

Addendum #1 Date: February 11, 2026

---

### **1. PURPOSE OF ADDENDUM**

This Addendum #1 is issued to make **clerical corrections only** and to reiterate written procurement communication controls. **No substantive changes** are made to the RFP.

---

### **2. CLERICAL CORRECTIONS**

#### **A. Reviewer Score Sheet – Program Title Correction**

The document currently titled:

**“OAA TITLE III-C(1) CONGREGATE MEALS – REVIEWER SCORE SHEET”**

is corrected to read:

**“OAA TITLE III-C(2) HOME DELIVERED MEALS – REVIEWER SCORE SHEET.”**

This correction reflects the program to which the score sheet content applies.

No evaluation criteria, point values, scoring methodology, or reviewer instructions are modified.

---

#### **B. Application Cover Sheet – Label Corrections**

On the **TITLE III-C(2) Home Delivered Meals Application – Cover Sheet**, the following labels are corrected:

- **“TOTAL IIIB FUNDS REQUESTED”** → **“TOTAL III-C(2) FUNDS REQUESTED”**
- **“TOTAL IIIB RIDES PROPOSED”** → **“TOTAL III-C(2) MEALS PROPOSED”**
- **“CALCULATED PER RIDE RATE”** → **“CALCULATED PER MEAL RATE”**

These are **label-only corrections**. No funding structure or submission requirements are changed.

---

### **3. WRITTEN Q&A CONTROLS (RE-STATEMENT)**

All questions regarding this RFP must be submitted **in writing** by the deadline stated in the solicitation. **Only written responses issued by JAAA through the official Question & Answer process and/or formal addenda are binding.** Verbal statements or informal communications shall not be relied upon.

---

### **4. NO OTHER CHANGES**

Except as expressly stated above, **all other terms, requirements, evaluation criteria, scoring weights, deadlines, scope of services, and contract conditions remain unchanged.**

---

### **5. PROPOSER RESPONSIBILITY**

All proposers are responsible for reviewing Addendum #1 and incorporating it into their proposal preparation. Addendum #1 is considered part of the RFP.

**END OF ADDENDUM #1**