



Shawnee, Jefferson & Douglas Counties

**Board of Directors Meeting October 24, 2025
2:00pm Agenda (Revised 10-18-2025)**

1. **Call to Order-** Bob called the meeting to order 2:01pm
2. **Adoption of 10/24/2025 Agenda:** Bob made a motion to amend the current agenda to remove item 4 the Assistant Director Job Description Approval until it goes to personnel committee.(Holroyd/Hagenbuch). All in favor. Motion Carried.
3. FY 2026 OAA IIC2 Home Delivered Meals RFP

Discussion regarding the best course of action at this time is to amend the FY 2025 contract for home delivered meals with current providers to continue from 10/1/2025 through 12/31/2025 and release a new RFP for the remainder of FY 2026 (1/1/2026 through 9/30/2026). The RFP will include the home delivered meal providers completing the eligibility assessments with increased quality review and oversight by JAAA to mitigate the actual, perceived, or potential conflict of interest that could result from the direct service provider completing the eligibility determinations. RFP will be released by the end of business 10/31/2025 with responses due back by the first of December 2025 and selection and contracts for remainder of fiscal year 2026 being issued by 12/20/2025 with effective date of 1/1/2026.

4. Susan Eakins moved to amend the FY 2025 contract to run through 12/31/2025 and release a new RFP for the remainder of FY 2026 (1/1/2026 through 12/31/2026)(Eakins/Holroyd)

5. Adjournment: Motion for adjournment (Holroyd/Eakins) 2:16pm

If a member of the public wishes to attend, the Zoom link will be provided upon request to Susan Harris, Executive Director, sharris@jhawkaaa.org.

This meeting is a virtual only meeting via Zoom.

Zoom Link:

<https://us02web.zoom.us/j/89989268122?pwd=YWAuO0AhEP0YwW7u4Ja22ldlHpjMqG.1>

Meeting ID: 899 8926 8122

Passcode: 955915

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