

ADDENDUM #1

Request for Proposal (RFP)

OAA Title III-B Transportation Services

Issued by: Jayhawk Area Agency on Aging, Inc. (JAAA)

Original RFP Release Date: February 3, 2026

Addendum #1 Issued Date: February 11, 2026

Purpose of Addendum

The purpose of this Addendum is to:

1. **Correct clerical labeling errors** in the OAA Title III-B Transportation Reviewer Score Sheet related to section maximum point values; and
2. **Reiterate that only written responses issued by JAAA through the official Question & Answer (Q&A) and addendum process are binding.**

No other changes, clarifications, or modifications to the RFP, response requirements, evaluation criteria, scoring methodology, scope of services, or contract terms are made by this Addendum.

1. Score Sheet Clerical Corrections

The following corrections apply **only to labeling errors** on the **OAA Title III-B Transportation Reviewer Score Sheet**.

The **evaluation criteria, section weights, scoring methodology, and total available points remain unchanged**.

Several sections of the score sheet incorrectly reference a maximum weighted score of “15 points” in the calculation line. The correct maximum point values for each section are as stated in the section headings and the 100-point summary table.

The correct maximum point values are as follows:

Evaluation Section	Correct Maximum Points
Organizational Capacity	15 points
Service Delivery Plan	20 points

Evaluation Section	Correct Maximum Points
Eligibility, Assessment & Client Rights	15 points
Outreach	10 points
Data Management & Reporting	10 points
Coordination & Quality Assurance	10 points
Budget & Financial Management	20 points

Correction Applied:

Any reference within the score sheet to “Section Weighted Score (Max 15)” for sections with a different maximum point value shall be read as “**Section Weighted Score (Max [correct section point value])**” consistent with the table above.

The weighted score calculation formula remains unchanged:

$$(\text{Raw Score} \div 5) \times \text{Section Maximum Points} = \text{Weighted Score}$$

2. Official Communications and Written Q&A Control

Jayhawk Area Agency on Aging, Inc. reiterates the following procurement standard:

- **Only written responses issued by JAAA through the official Question & Answer process or formal addenda are considered official and binding.**
- Verbal statements made during the pre-bid meeting or other informal communications are **not binding** and may not be relied upon by proposers.
- If any information discussed verbally appears to conflict with the RFP or an addendum, the **written RFP and written addenda control.**

All questions regarding this RFP must be submitted in writing by the deadline stated in the solicitation. Written responses, if provided, will be posted in accordance with the published procurement timeline.

3. No Other Changes

Except as expressly stated in this Addendum #1:

- All terms, conditions, requirements, evaluation criteria, scoring methodology, submission instructions, and deadlines contained in the original RFP remain **unchanged and in full force and effect.**
- This Addendum does **not** modify the scope of services, funding availability, contract terms, or proposal requirements.

Proposers are responsible for reviewing this Addendum and incorporating it into their proposal preparation.