



**Board of Directors Meeting February 13, 2025; 10:00 AM**  
**Lawrence Public Library -Meeting Room B**  
**707 Vermont St. Lawrence, KS**

**Board Members Present via zoom:** Bob Byers, Larry Hill, Heidi Pickerell, Jason Pickerell, Ruth Santner, Jared Holroyd, Stacy Hagenbuch.

**Board Members Absent:** Susan Eakins

**Staff Members Present via zoom:** Susan Harris, Sharon Wright, Alicia Burch

1. **Call to Order:** The meeting was called to order at 10:13AM
2. **Adoption of February Agenda:** A motion was made to adopt the February Agenda. (H. Pickerell/Holroyd). All in favor. Motion Carried.
3. **Approval of January Minutes:** A motion was made to adopt the January Meeting Minutes. (Holroyd/Hagenbuch) All in favor. Motion Carried.
4. **Standing Reports**
  - a. Advisory Council Report: Advisory Council is working on policy, process and procedure for area plan. They hope to have it finalized and ready for board approval next month. They are also working hard to recruit new members.
  - b. Executive Director Report: We are still in waiting mode on RFP's. We currently have 21 consumers for the Veterans Directive Care Program. We have four in Missouri, a few in Wyandotte County. We will keep current ones but then if any of the other AAA's decide to join the program then the closest AAA to the area will take those on. Taxes are going well.
  - c. Fiscal Report for November: Sharon discussed the fiscal report for November. A motion was made to approve the December Financial Report. (Hill/J. Pickerell). All in favor. Motion Carried.
  - d. Strategic Plan: There has been some progress to the strategic plan and Susan will get an updated report for the next meeting for the Board.
5. **Committee Reports**
  - a. None
6. **Old Business**
  - a. Moving Overage Funds: Bob wanted to discuss again with the Board about moving the overage funds into direct services. There have been a lot of changes politically and wanting to discuss whether it may be best to not move those funds anywhere just yet. Tabled for 90 days and will be re discussed at that time.
7. **New Business**
  - a. Personnel Policies to be reviewed: Susan discussed the personnel policy changes. There were not a lot of major changes but some small changes for 101,102,103,201,202,203,204,205,206,502,503. A motion was made to approve the Personnel Policy changes. (Santner/Hill). All in favor. Motion Carried.
  - b. Approval of Allocation Time Frame: Susan discussed FY Funding Schedule.
  - c. Allocation Committee members  
RFP Review Meeting-prior to release 3rd or 4th week of February
  - d. Introduction of Area Plan Policy/Procedures for approval at the March 2025 meeting.

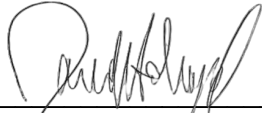
Discussed assessments, Costs & Conflict of interest. Larry Hill & Bob Byers agreed to be part of the Allocations Committee.

8. **Announcements:** None

9. **Public Comment:** None

10. **Adjournment:** A motion was made for adjournment @ 11:18AM (Santner/Hill). All in favor.  
Motion Carried.

Signed by:

A handwritten signature in black ink, appearing to read 'Jared Holroyd', written over a horizontal line.

Jared Holroyd, Secretary  
JAAA Board of Directors