



Shawnee, Jefferson & Douglas Counties

**Advisory Council Meeting
October 7; 9:00am
Jayhawk Area Agency on Aging
2910 SW Topeka Blvd, Topeka KS 66611**

Advisory Council Members Present: Belinda Davis

Advisory Council Members Present via zoom: Matthew Pettit, Janet Ikenberry

Advisory Council Members Present via phone: Beverly Hall

Staff Members Present: Susan Harris, Lucky Hoang, Alicia Burch

1. Call to Order: Meeting was called to order at 9:04 AM
2. Adoption of October Agenda: A motion was made to adopt the October Agenda. (Ikenberry/Hall). All in favor. Motion carried.
3. Approval of September Minutes: A motion was made to approve September Minutes. (Ikenberry/Hall). All in favor. Motion carried.
4. Public Comment: None
5. Standing Reports
 - a. Executive Director Report: We are still awaiting Area Plan Approval. 1/12 payments will not be done this year but will watching budgets closely. Discussed transition with Assessments and delayed new referrals with providers until January when we can work out a process. Kim Cullis will be at Board Meeting to bring up concerns. Medicare open enrollment appointments are almost full, and we will notify KDADS once we are full with those appointments. BNSF gave \$10,000 grant for SCHICK & we have received some other donations and so we were able to open up some evening and weekend appointments to serve more people. We will be starting a waiting list for CHAMPSS program as of 10/10 after the October Lawrence Orientation. The process for getting individuals off the waiting list will make sure we are hitting the targeted OAA population. We are looking at the possibility of 2 additional meal sites. We reached out to Jessica at Midland, and she is exploring those options & would depend upon funding as well.
 - b. OAA Programs Report- No updated Report
 - c. Strategic Plan- We are not exploring the walk-in sites in Jefferson or Douglas Counties. We did hit the target revenue goal between core funding and grants. We have been doing some Facebook posts and trying to get out to the public the need for more Advisory Council and Board members. The Digital Media Coordinator is working on the website and has sent out for staff to look at and add their input with things they think could be changed or better.
6. Old Business: None

7. New Business: Susan requests from Advisory Council Members if there is anything they need from her or her staff members to be able to do what they need in their roles. Beverly stated that she is out in the community A LOT and she only hears positive feedback about our agency and has never heard any negative. She said she receives enough information to be able to do what she needs to. Janet would like to get to know staff better and get a better Idea of what the staff members do, programs, limited parameters of funding, how the programs work, what they do and so forth. Thinking maybe an orientation for Board and Advisory Council to get together and meet each other and have an orientation of the agency.
8. Announcements: None
9. Adjournment-Motion for adjournment at 9:38am (Hall/Ikenberry). All in favor. Motion carried.

Karel Ramsey, Secretary
JAAA Advisory Council