



*Shawnee, Jefferson & Douglas Counties*

**Advisory Council Meeting  
September 2, 2025  
Jayhawk Area Agency on Aging  
2910 SW Topeka Blvd, Topeka KS 66611**

**Advisory Council Members Present: Matthew Pettit, Belinda Davis, Shelley Ramos.  
Staff Members Absent: Janet Ikenberry, Beverly Hall, Karel Ramsey  
Staff Present: Susan Harris, Alicia Burch, Lucky Hoang, Stefanie Goodwin, Debra Oakes, Alicia Burch**

1. Call to Order: The meeting was called to order at 9:01AM
2. Adoption of September Agenda: A motion was made to adopt the September Agenda. (Davis/ Ramos. All in favor. Motion carried.
3. Approval of July & August Minutes: We had no quorum for the month of August. I just included notes from the meeting but there were no motions / Votes for last month. A motion was made to approve July minutes
4. Public Comment: None
5. Standing Reports
  - a. Executive Director Report: We currently have Veterans Directed Care Coordinators and 2 Administrative Case Managers (1 already started and 1 starting next week). We will be having them reach out to clients and see if they need assistance and if they still want the service. Med D appointments will start being scheduled today.

The transition to ADRC is going okay but there are people that are getting lost and confused in the transition and we are having to direct them back to Maximus and Liberty. There are many events coming up for Jayhawk this year including birthday, 5k run, fundraiser dance in September, Independence Day in Late July early August and a resource day fair. We have a website developer coming on board starting next week. The first priority will be overhaul of the website. We are waiting for funding but not expecting any cuts from the county. Area plan was submitted last week. Nutrition Assessments there have been some push back regarding some of this. We are going to be doing the assessments. They are upset about only receiving 1/12 of the funding at a time. Their argument is that it should have been in the RFP and that providers have never operated this way. We are pushing forward and taking on the assessments. \$50,000 has been allocated to JAAA for the assessments. We will walk back the 1/12<sup>th</sup> at this point but will let them know that they need to work on budget because this will be coming in the future. Reassessments can be done over the phone. The new assessments will be done in person. CHAMPSS -Sky Closed until Dietician approved menu is received.
  - b. OAA Programs Report-Trying to get reports from Manager.
  - c. Strategic Plan- We need to review this at some point and come up with new plan.

6. Old Business:
7. New Business: Nominating Committee. There was a motion to leave the nominating committee in place (Ramsey/Ramos). All in favor. Motion carried.
8. Announcements:
9. Adjournment: A motion to adjourn made at 9:29am (Davis/Ramos). All in favor. Motion Carried.

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Karel Ramsey, Secretary  
JAAA Advisory Council