



Shawnee, Jefferson & Douglas Counties

Board of Directors Meeting August 14, 2025; 10:00AM

**Jayhawk Area Agency on Aging
2910 SW Topeka Blvd, Topeka KS 66611
Zoom Information:**

Board Members Present: Susan Eakins, Bob Byers, Larry Hill, Heidi Pickerell, Ruth Santner, Jared Holroyd, Stacy Hagenbuch.

Board Members Absent: Jason Pickerell

Staff Members Present: Susan Harris, Alicia Burch, Sharon Wright

1. **Call to Order:** Bob Called the Meeting to order at 8:14AM

2. **Adoption of August Agenda:** A motion was made to adopt the August Agenda. (Holroyd /Santner) All in favor. Motion Carried.

3. **Approval of July Minutes:** A motion was made to approve the July minutes. (Santner/ Holroyd). All in favor. Motion Carried.

4. **Standing Reports**

- a. **Advisory Council Report-** The Advisory Council is working to recruit and retain more members.
- b. **Executive Director Report-** Susan discussed her report. There are currently 60 Veterans at this time. Discussed a few issues, the process and the program. We currently have Veterans in Johnson County, Wyandotte, Junction City, Leavenworth, Liberty and St. Joseph Missouri. We need 15 Veterans per Case Manager but would like to limit the case loads to 20-25 Maximum. There is still confusion for our clients that are having to go through Liberty and Maximus before we can help them with Case Management. SKY restaurant is currently suspended from providing CHAMPSS Meals at this time. Once we have received the required paperwork from them, they would be eligible to continue but we must have that first. There is no maximum as a non-profit as far as dollars but it comes down to funders as we are not for profit. We still need funds to operate. We will follow up after 1 full quarter without ADRC contract. We will revisit this in October.
- c. **Fiscal Report for June:** Sharon discussed fiscal report. A motion was made to approve the June Fiscal Report. (Santner/Holroyd). All in favor. Motion Carried.
- d. **Strategic Plan-** We have decided to hold off on staffing Walkins within Douglas and Jefferson Counties. Needs Survey is still out, and we are still collecting data. Debra Oakes has written several grants, and we have received several grants. Susan to work on getting a more accurate report of all monies Debra has helped to get the Agency. We are currently working on doing some community Outreach at some fairs and Community events but otherwise not to much. The Board/AC by laws have been completely done and updated. We will need to start the discussion about bringing back a nutrition committee.

5. **Committee Reports:**

6. **Old Business:**

7. New Business:

- a. **Nominating Committee:** A motion was made for the Treasurer, Vice President, President, and Secretary to retain their positions. (Pickerell/Eakins). All in favor. Motion Carried.
- b. **Midland Care Connection requesting one-time transfer of C1 funds to C2 Funds after the deadline.** A motion was made to deny the request to move funds from C1 to C2. (Holroyd/Hill). All in favor. Motion Carried.

**Heidi suggested next month to discuss how we can make ourselves an "Employer of Choice" suggested coming up with a policy for employees to have a benefit to possibly by back Annual Leave & Possibly have insurance premiums paid in full. Wants to discuss different options.

Personnel Committee- Looking to revamp the entire policy.

8. Announcements: None

9. Public Comment: None

- 10. **Adjournment:** A motion was made to adjourn the meeting at 11:38am (Holroyd/Santner). All in favor. Motion Carried.

Jared Holroyd, Secretary

JAAA Board of Directors