



*Shawnee, Jefferson & Douglas Counties*

**Advisory Council Meeting  
March 4, 2025; 9:00am  
Jayhawk Area Agency on Aging  
2910 SW Topeka Blvd, Topeka KS 66611**

**Advisory Council Members Present:** Matthew Pettit

**Advisory Council Members Present via zoom:** Janet Ikenberry, Shelley Ramos

**Advisory Council Members Present via Phone:** Karel Ramsey

**Advisory Council Members Absent:** Beverly Hall, Belinda Davis

**Staff Members Present:** Susan Harris, Sharon Wright, Alicia Burch, Debra Oakes, Lucky Hoang, Stefanie Goodwin

1. **Call to Order:** The meeting was called to order at 9:02AM by Matthew Pettit.
2. **Adoption of March Agenda:** A motion was made to approve the March Agenda. (Ramos/Ikenberry). All in favor. Motion Carried.
3. **Approval of February Minutes:** A motion was made to approve February Minutes. (Ramos/Ikenberry). All in favor. Motion Carried.
4. **Public Comment:** None
5. **Standing Reports:**
  - a. **Executive Director Report:** Home health agencies are having a hard time because they don't have enough staff to do the home visits. We are working on getting allocations spent but it's been tough. Discussion has been made of possibly increasing rates. RFP's contractors have not been selected yet. Still there is no word on HCBS assessments on whether we got the contract or not. We have not heard who got that on the ADRC Contract. The current ends 06/30/2025. Veterans directed care program we are up to 28. We got 5 more last week. This program is doing very well. Still interviewing for Project Lively position.
  - b. **OAA Programs Report:** Integrity Transportation is closing on April 7<sup>th</sup>, 2025. They do have a few more rides scheduled but not a lot. This puts us back to square one on cross-county transportation.
  - c. **Strategic Plan:** We have been working on a strategic plan. We need to get the policies done. The goals for being able to take walk ins in Douglas County would require money each month for building rent and also a full-time person. It has been decided since the contracts are up in the air to hold off on these right now until we know more about funding. We are working on identifying needs and services. Working on identifying needs & services. There is a new policy out there regarding onboarding. We need to discuss doing a fundraiser or something similar to the dance. We need to fill positions on AC & Board. We need to recruit & fill positions on AC & Board. Board & AC by laws updated.
6. **Old Business:** None

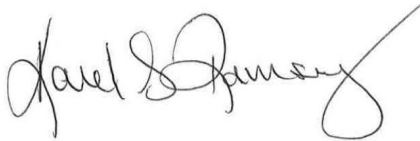
**7. New Business:**

- a. **Approval of the OAA Services to fund for FY 2026:** A motion was made to maintain funding for current services under III-B [access, in-home, and legal] with any additional funding to be directed to in-home services, maintain current services funded under Title III-C, III-D, and III-E [nutrition & nutrition education, disease prevention & health promotion and family caregiver support], and maintain home-delivered meals and current dining center locations under Title III-C(1) with the option to reconsider those congregate sites as needed. (Ramsey/Ikenberry) All in favor. Motion Carried.
- b. **Discuss Advisory Council meeting location rotation:** Many Advisory Council members expressed concern over additional time off work, not physically being able to travel. It was tabled and will revisit later. Will remain at Jayhawk and Zoom for the time being.
- c. **Discussion and approval of allocation revision to Midland Meals on Wheels to provide additional funding under OAA 3c2 Home Delivered Meals:** Midland Meals on Wheels is projecting close to \$300,000 overage in home delivered meals. Home delivered meal providers are currently doing their own assessments. A motion was made for \$100,000 allocation recommendation to Board. (Ikenberry/ Ramsey). All in favor. Motion Carried.

**8. Announcements:** Matthew Pettit will work on a draft of the Data Plan and the Recruitment Plan. We will add it to next month's agenda discussion.

**9. Adjournment:** A motion was made to adjourn the meeting at 9:49AM (Ikenberry/Ramsey)

Signed By:

A handwritten signature in black ink, appearing to read "Karel Ramsey", written in a cursive style.

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Karel Ramsey, Secretary  
JAAA Advisory Council