



Board of Directors Meeting January 9, 2024; 10:00 AM
Jayhawk Area Agency on Aging
2910 SW Topeka Blvd., Topeka, KS 66611

Board Members Present: Stacy Hagenbuch, Susan Eakins

Board Members Present via zoom: Ruth Santner, Larry Hill, Bob Byers, Heidi Pickerell

Board Members Absent: Jason Pickerell, Jared Holroyd

Staff Members Present: Susan Harris

Staff Members Present via zoom: Sharon Wright

Staff Members Absent: Alicia Burch

1. **Call to Order:** The meeting was called to order at 10:06AM
2. **Adoption of January Agenda:** A motion was made to adopt the January Agenda. (Hill/Santner). All in favor. Motion Carried.
3. **Approval of December Minutes:** A motion was made to adopt the December. (Santner/ Eakins). All In favor. Motion Carried.
4. **Standing Reports**
 - a. Advisory Council Report: A meeting was scheduled January 30th, 11am-2pm, to work on the needs assessment surveys.
 - b. Executive Director Report: There are currently three requests for proposals out right now for current contracts. JAAA holds (ADRC-Information/options counseling), HCBS Assessing Entity, and Administrative Case Management). The overall feeling is we will not be getting either of the ADRC contracts. KDADS sent an extension for the ACM contract through March 30 and the ADRC contract through June 30 or sooner. If you are interested in Older Kansan's Day on January 21 at the State Capital, let Susan know by January 10 and she will get you registered. Susan gave an updated on the personnel issue regarding the Project Lively Case Manager
 - c. Finance Report: Finance Committee did not meet due to the holidays. The report presented today is the full report the Finance Committee receives. If you are interested in serving on the Finance Committee, please let me know. The Finance Committee meets the last Wednesday of every month at 9:30am via zoom. The November financial report was reviewed. A motion was made to approve the November financial report. (Hill/H.Pickerell). All in favor. Motion Carried.
 - d. Strategic Plan-No update currently.
5. **Committee Reports**
 - a. None
6. **Old Business**
 - a. None

7.

New Business:

Century Bid- JAWS Reporting Upgrade: The programs our reports are currently pulled from are no longer supported by the developers. The developers are no longer providing security updates for these programs. Reports currently are not available to be pulled from outside the office network and large reports take hours to pull. Century Business Technology (JAWS developer and continued maintenance) has provided a quote to upgrade the reports to SQL database reports. The bid is over the \$5,000 Executive Director limit so it requires Board of Directors approval. A motion was made to approve the bid. (Hill/Hagenbuch). All in favor. Motion carried. COLA increase: Originally, we had waited to complete the COLA until we knew more about the contracts. Discussion followed. The decision was made to process COLA's on our normal schedule with the first paycheck of January.

8. **Announcements** (None)

9. **Public Comment** (None)

10. **Adjournment:** A motion was made to adjourn the meeting at 11:22AM (Hill/H. Pickerell). All in favor. Motion Carried.

Signed by:



Jared Holroyd, Secretary
JAAA Board of Directors