



## **Jayhawk Area Agency on Aging, Inc. (JAAA) Advisory Council Volunteer Description**

**Department:**

**Reports To:**

**Summary:** Jayhawk Area Agency on Aging has both a Board of Directors and an Advisory Council. The Advisory Council is charged with furthering the agency's mission of developing and coordinating community based systems of services for all older persons in the planning and service area. Both are essential components with the Board often relying on the Advisory Councils input and recommendations as part of the decision making process.

**Essential Responsibilities:**

- ◇ Advisory Council advises on policy
- ◇ Advisory Council reviews resumes and makes recommendations; and
- ◇ Advisory Council offers advice and assistance to the JAAA Director.

**Eligibility:**

- ◇ Jayhawk Area Agency on Aging's Advisory Council are comprised of representatives from our planning and service area of Jefferson, Shawnee, and Douglas counties in Kansas.
- ◇ Representatives are appointed by the various city and county governments in the planning and service area.

**Time Commitment:**

- ◇ The Advisory Council meets monthly on the Second Tuesday of the month at 10:30am. Meeting place rotates between the Shawnee, Jefferson, and Douglas Counties every three months.
- ◇ The Advisory Council serves a three-year term.

**Supports:**

- ◇ JAAA will provide a manual and training regarding the agency and the role of Advisory Council members.

**Benefits:**

- ◇ Knowing that you are supporting the mission and purpose of Jayhawk Area Agency on Aging in advocating and serving to meet the needs of older adults in Shawnee, Douglas, and Jefferson Counties.